

# [PDF] Its Okay To Manage Your Boss: The Step-by-Step Program For Making The Best Of Your Most Important Relationship At Work

**Bruce Tulgan - pdf download free book**

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#### **Books Details:**

Title: Its Okay to Manage Your Boss:

Author: Bruce Tulgan

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## Description:

**From Publishers Weekly** Tulgan doesn't waste time tooting his own horn, telling stories, or cracking jokes. He just gives advice, and good advice it is. A business adviser and public speaker, Tulgan sees a pattern in the workplace: employees flail when they're undermanaged. There are any number of reasons for this, from bosses who don't want to micromanage or be perceived as difficult, to overworked managers that simply lack sufficient time. Whatever the reason, the result for the undermanaged employee is frustration, stagnation, or worse. Tulgan fills his book with strategies for ensuring that employees have the opportunity to do their job, performing tasks properly and on time. Chapters cover making expectations clear, accessing necessary resources, and tracking performance, among other topics, and advice is given on avoiding mistakes when trying to manage your boss and dealing with "jerk" bosses. Tulgan even offers advice to telecommuters for managing their bosses from home. Anyone lucky enough to work for the perfect boss may skip Tulgan's guide, but everybody else will want to take his suggestions to the office.

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**Review** "It's Okay to Manage Your Boss provides practical, relevant strategies you can use to create a successful partnership with your manager. A terrific follow-up to It's Okay to Be the Boss. Now both manager and employee have effective tools to get the most from their relationship!"

—Angela Hornsby, vice president human resources, Applebee's Services Inc.

"Once again Tulgan tackles the myths in today's undermanaged workplace with practical and straightforward guidance. I have been a boss for nearly thirty years and I have not seen a more realistic and practical way to improve workplace relationships and career results. If you are-or want to be a high performer- read this book!"

—Jon Morrison, president and general manager, Meritor WABCO Vehicle Control Systems

"Tulgan's latest book presents insightful information and practical tips to help anyone successfully deal with undermanagement-a problem many employees encounter in corporations and organizations. In an engaging, clear, warm, and direct manner, Bruce presents common sense advice and a set of tools and ideas that empower self-management as well as 'other' management! A must read for anybody interested in professional growth."

—Tiane Mitchell Gordon, senior vice president, Office of Diversity & Inclusion, AOL, LLC

"Tulgan has a remarkable ability to translate complicated concepts into easily understood and actionable steps. His common sense approach coupled with his enthusiasm and 'can do' attitude give confidence to all who follow his work."

—Victoria Nolan, managing director, Yale Repertory Theatre, and deputy dean, Yale School of Drama

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